

Attachment E: Grantee Certification Form

The undersigned certifies that the information provided in this application is true and complete and has been provided for the purpose of obtaining grant funding from the District of Columbia government through the DC Workforce Investment Council, as described herein.

The Applicant hereby assures and certifies compliance with all Federal and District statutes, regulations, policies, guidelines and requirements, including OMB Circulars A-102, A-133, 2 CFR 180, 2 CFR 225, 2 CFR 220, and 2 CFR 215, that govern the application, acceptance and use of these funds.

We hereby attest to the following:

1. The individuals we have listed, by name, title, address, and phone number are authorized to negotiate with the Workforce Investment Council on behalf of the organization;
2. We are able to maintain adequate files and records and can and will meet all reporting requirements;
3. All fiscal records are kept in accordance with Generally Accepted Accounting Principles (GAAP) and account for all funds, tangible assets, revenue, and expenditures whatsoever; that all fiscal records are accurate, complete and current at all times; and that these records will be made available for audit and inspection as required;
4. We are current on payment of all federal and District taxes, including Unemployment Insurance taxes and Workers' Compensation premiums. This statement of certification shall be accompanied by a certificate from the District of Columbia OTR stating that the entity has complied with the filing requirements of District of Columbia tax laws and has paid taxes due to the District of Columbia, or is in compliance with any payment agreement with OTR;
5. We have the demonstrated administrative and financial capability to provide and manage the proposed services and ensure an adequate administrative, performance and audit trail;
6. If required by the Workforce Investment Council, the applicant is able to secure a bond, in an amount not less than the total amount of the funds awarded, against losses of money and other property caused by fraudulent or dishonest act committed by any employee, board member, officer, partner, shareholder, or trainee;
7. We are not proposed for debarment or presently debarred, suspended, or declared ineligible, as required by Executive Order 12549, "Debarment and Suspension," and implemented by 2 CFR 180, for prospective participants in primary covered transactions and are not proposed for debarment or presently debarred as a result of any actions by the District of Columbia Contract Appeals Board, the Office of Contracting and Procurement, or any other District contract regulating Agency;
8. We have the financial resources and technical expertise necessary for the production, construction, equipment and facilities adequate to perform the grant or subgrant, or the ability to obtain them;
9. We will ensure that the facilities under our organization's ownership, lease or supervision, which shall be utilized in the accomplishment of the program are compliant with all District statutes, codes, and regulations.
10. We have the ability to comply with the required or proposed delivery or performance schedule, taking into consideration all existing and reasonably expected commercial and governmental business commitments;
11. We have a satisfactory record performing similar activities as detailed in the award.
12. We have a satisfactory record of integrity and business ethics;

13. We have the necessary organization, experience, accounting and operational controls, and technical skills to implement the grant, or the ability to obtain them;
14. We are in compliance with the applicable District licensing and tax laws and regulations;
15. We comply with provisions of the Drug-Free Workplace Act; and,
16. We meet all other qualifications and eligibility criteria necessary to receive an award under applicable laws and regulations.

The grantee agrees to indemnify, defend and hold harmless the Government of the District of Columbia and its authorized officers, employees, agents and volunteers from any and all claims, actions, losses, damages, and/or liability arising out of this grant or subgrant from any cause whatsoever, including the acts, errors or omissions of any person and for any costs or expenses incurred by the District on account of any claim therefore, except where such indemnification is prohibited by law.

Finally, should the applicant organization and its partners receive funding under this grant, we agree to do the following:

1. Comply with monthly and quarterly reporting requirements;
2. Inform the Workforce Investment Council regarding of any major events affecting performance under and/or changes to the proposed project; and
3. Complete the project within the grant period.

If at any point the above information is determined to be false, the Workforce Investment Council may deny the application, rescind funding award offers, or revoke an award.

Signature of Authorized Representative: _____

Name: _____

Title: _____

Name of Organization (applicant): _____

Date: _____